

St. Dominic Education Commission
September 10, 2018

Attendance: Bill Cavanaugh (Principal), Peter Gibbs (Chair), Kim Luebbering (Vice-Chair), Juliane Belisle, Jeff Lively (Secretary), Patrick Lahni, Jennifer Bizailon, Mike Liderbach, Ken Streder, Linda Kasper, Jessica Williams (PTO), Amanda Hogel (PTO), Ann Burke (constituent)

- 1) Call to Order (Peter Gibbs, 6:59)
- 2) Opening Prayer
- 3) May Minutes were approved and published on parish website in May.
- 5) Old Business
 - None (many items addressed in May will fall under umbrella of School Strategic Plan Overview discussed in New Business)
- 6) New Business (7:00)
 - Education Commission School Strategic Plan Overview
 - Formal plan outline for each activity by 11/12/2018
 - All individual activity focals identified by 10/8/2018
 - Sub committees are independent committees of the education commission which under a new chair, they may or may not continue them.
 - Academic Excellence (7:05)
 - Follow up with STEM club paperwork (not completely passed out?)
 - Mary white is handling the paperwork
 - Jan McReynolds is the chair of Academic Issues Committee, have communication with the Education Committee.
 - Teacher Recognition & Engagement Sub-Committee (7:25)
 - Service Milestone Recognition
 - Have the students write something that the teacher has done to impact their lives (previous students/parents)
 - Ask the teachers how they would like to be recognized
 - Talent management (exit interviews, retirement, succession plans, etc.)
 - Pro-Active Communication & Marketing
 - Create a social media policy for all committees (PTO, St. Dominic, AA, Men's Society ect.)
 - Alumni engagement
 - Reaching out and finding someone for PR
 - Catholic Culture/Culture of Pride & Community (8:02)
 - **Strategic Plan was approved by all members to move forward on**
 - Constituent Feedback/Questions (8:21)
 - 8th Grade (and all grades) class Play vision (no play)

- K-4 will have a play
 - 5-8 spring concert
 - 8th Grade Social Studies Curriculum
 - Archdiocese revamped the curriculum
 - Bill having internal conversations with Mr. Burns
 - 7th/8th grade speech night
 - Bill to ask about the commitment to the speech contest at Seton
 - Conversation tabled until then

7) Committee Reports (8:35)

1. **Tuition Credit** (Lahni)...5 minutes
 - October for Chipotle event
 - Amazon smile, looking into possibilities
 - Bill to talk with guy at Frisch's
1. **PTO** (Williams)...5 minutes
2. **Faith Formation** ... no report/no parish representation
3. **Principal's Report** (Bill)...20 minutes
 - See report below.

8) Parent Press topics/ideas (9:20)

9) Closing Prayer (9:20)

10) Adjournment

11) Next Meeting: Monday October 8, at 7pm

PRINCIPAL'S REPORT

Agenda

1)Enrollment-

2017-18-K-8=400. Preschool=63. Total=466

2018-19-K-8=366 Preschool=71 Total=437

We are down 34 K-8 grade students.

We are up 8 Preschool students.

2)New Staff-9 New staff members were hired this year

- Amy Young-1st Grade
- Amy Grider-1st Grade
- Anne Schiller-2nd Grade
- Andrea Ray-Preschool
- Sara Tepe-4th Grade
- Julianne Sheehan-8th Grade
- Jessica Bonomini-1/2 Day Kindergarten
- Carrie Ramsaur-Speech
- Terri Rosskopf-secretary

3)Marketing Mtg. update

August 20, 2018

Attendance: Becky Schoenfeld, Karen Awad, Julie Kraemer, Mary White, Reggie Angel, Kathi Wanger, Julie Schloemer, Joann Fettig, Jeannine Roth, Amy Hafner, Courtney Becker, Bill Cavanaugh, Betsy Liderbach

1. Becky and Cindy are working on the new St. Dominic School Facebook page. Becky will also work on Instagram and Twitter. "Feature a Teacher" and pictures of the new teachers were suggested.
2. Mary White will take pictures of the new teachers and staff on their first day to use on social media.
3. Bill suggested a list of ideas and making a Marketing plan by November.
4. A "welcome walk" with teachers and staff clapping, high fiving, etc on a black carpet was suggested for the first day. Julie Schloemer offered to communicate this plan to faculty and staff.
5. PTO has many ideas for the new year and seems interested in partnering with us on many of their events including:
 - Back to School Boohoo/Yahoo Breakfast on 8/29 at 7am
 - Ice Cream Social/shaved ice Back to School bash in September
 - Trunk and Treat on October 25 (date to be confirmed)
 - PJ Club (where parents drop off kids while they Christmas shop), possible date Nov. 30 or Dec. 7 and a "Save the Date for our Open House" card can be given out to those families as they pick up their kids
6. Other suggestions: A Polar Express movie night and Delhi Christmas Parade float (Mary will get info from contact about parade).
7. Mike Williams has agreed to help us with our Marketing committee.

Our next meeting is on Tuesday, September 11 at 3pm.

4) Technology Committee Update

Here's a recap of our mtg.

I began the mtg saying that this committee is charged with providing a 3 year Technology Plan to Fr. Jim by Thanksgiving break.

We then brainstormed some of the needs in the building. Here is the list.

- 1) 4-8 students to have Chromebooks/Devices (like St. I's, OLVictory, OL Visitation)
- 2) We need the Internet to go faster with the Wireless Devices especially when they are all turned on at the same time.
- 3) Infrastructure-Needs to be improved throughout the whole building.
- 4) Document Cameras-Sara expressed the need for all teachers to have one. Currently, each grade level teacher has one. Teachers need to be trained how to use them.
- 5) Teacher Training Needs to Done-Smartboards, Document Cameras, Other Technology needs.
- 6) Upgrade and Relocate the Server to the middle of the building.
- 7) Replace Computers in the labs
- 8) Using Websites more as Teaching Tools
- 9) Hardware-Cindy and Charlie will work on these.
- 10) Adding More Durable Printers throughout the building.
- 11) Devices for the Younger Children (grades Preschool-3rd grade)
- 12) Grades 4-6 Tablets
- 13) We discussed Clevertouch vs. Sharp TV (like Elder has. They are going away from Clevertouch) because they will not have to buy a projector, bulbs. The laptops the teachers have work with the TV's.

NEXT STEPS

- 1) Cindy will send out a survey to the teachers about what the teachers need by 8/25/18
- 2) We recognize that we have three areas to concentrate on: Training for Teachers, Classroom Needs for Students/Teachers, and Hardware/Infrastructure.
- 3) Cindy and Charlie will discuss Hardware Needs for the School
- 4) At some point, Phil from Fuller will need to give us quotes on how we can make the Internet perform better/faster when all devices get turned on in the classroom.
- 5) Training for the Document Cameras needs to be set up for the teachers by Cindy by the end of September.
- 6) Here are the future mtg dates and times scheduled for 3:15 pm in the library.

T-September 4

T-September 25

T-Oct. 2

T-October 16

W-Nov. 7

T-Dec 4

T-Dec. 18

T-Jan 8

T-Jan 29

T-March 5

T-April 16

T-May 21

5) Grants

I would like to thank Mrs. Amy Walter who wrote two Greater Cincinnati Learning Links Grants. One was for the Art Club and the other one was for our Science Lab. Each grant is worth \$1000.00 each. The money for the Art Club will be used to decrease the cost from \$50.00 to \$40.00 for students to join the club as well as buy supplies. The money for the Science Lab will be used to purchase much needed supplies as well. My thanks to Mrs. Angel and Mrs. Cox who assisted Mrs. Walter.

I learned this week that Mrs. Julie Kraemer was selected to receive a \$500.00 and 500 Bonus Points from the James Patterson and Scholastic Book Clubs Giveaway for the grant she wrote in the spring. The money will be used to help build a great library to ensure that every student in her class finds great books to love reading.

6)STEM Club-The following staff members have agreed to start a STEM CLUB;Mrs. White and Mrs. Cox along with Mr. Peter Gibbs.

The following are the dates that we would like on the calendar for the STEM Club 2018-2019. These are flexible and a "work in progress".

September 19

October 17

November 14

December 12

January 23

February 20

March 20

April 10

May 15

7)Computer Lab update-The computer lab did not get moved to the Jr. High as anticipated due to the electrician company putting us 4 weeks behind as they worked on the cafeteria. The decision was made not to have that company install the electric in the computer lab. The computers were moved back to the old computer lab and Mrs. Birck began seeing students beginning on Wednesday of this week.

8) Standard Based Report Cards

The Archdiocese is mandating that all schools in the Archdiocese will use standard based report cards. See attached. The report card that we have traditionally used in the archdiocese gave options for 3 values-"O-Outstanding,""S=Satisfactory""", with an optional plus or minus, and "N=Needs Improvement". These values were determined by averaging the child's scores for the work that quarter. One score was given for each subject. On a report card, therefore, the parent received 1 piece of information for each subject. The SBRC is a standards-based method of communicating student progress to parents. Under each subject area, the academic standards are listed. The 4,3,2,1 qualifiers communicate the progress towards the end of year benchmark for each standard individually. This gives the parents and teachers a much clearer picture of the areas in which a child is succeeding and needs more time and resources.

9) New FaceBook Page for our school-<https://www.facebook.com/stdominicdelhi/>

My thanks to Cindy Birck and Becky Schoenfeld for their work on this.